



VENDOR APPLICATION

BUCK MOON JURIED REGIONAL ARTS FESTIVAL

JULY 10-11, 2015

Friday, July 10, 6pm - 9pm — *Optional* artist/craft vendor sales at no additional fee
Saturday, July 11, 10am to 6pm, Rain or Shine — *All* vendors & activities

Festival Free — Open to the public

On the campus of **Fulton-Montgomery Community College, 2805 State Highway 67, Johnstown, NY 12095**

VENDOR BOOTH INFO: 10' x 10' size

Please provide cover for yourself within booth size.

FEE: \$ 75 / 2 days = Art, Craft, Food Artisan, Soap, Lotion or Candle

\$200 / 1 day = Food (electricity available)

APPLICATION POSTMARK DEADLINE: APRIL 1, 2015 (*Acceptance on rolling basis.*)

I. APPLICANT INFO — Check Appropriate Category

Art, Craft, Food Artisan, Soap, Lotion or Candle Vendor Food Vendor

Please Print

LastName _____ FirstName _____

BusinessName _____

Street _____

City _____ State _____ Zip _____

PhoneDay _____ Eve. _____ Email _____

NYSTaxIDorSoc.Sec.Number _____

II. WORK ILLUSTRATION

Note: Jurying of your work is based on the IMAGES you submit and the DESCRIPTION you write below.

By signing this application, if you are accepted, you give the Buck Moon Committee permission to use your images to promote the festival.

• **FOOD, FOOD ARTISAN, SOAP, LOTION and CANDLE APPLICANTS** must submit:

TWO samples plus description of ingredients/processes

• **ART & CRAFT APPLICANTS** must submit:

(a) Three images on a CD in JPG format (300 dpi or higher). **NO SLIDES**

(b) One image of you creating your work *AND/OR* a work of art/craft in progress

(c) CD's should be accompanied with a sheet listing your name, numbered images (#1, #2, #3), and a content description of each image.

(d) Describe your work and processes in space provided below.

III. CATEGORY (*circle one*)

- Ceramics/Pottery • Decorative Painting • Graphics/Illustration • Fabric/Fiber • Floral • Glass • Jewelry • Leather • Metalwork
- Mixed Media • Painting • Paper • Pastel • Author • Musical Instruments • Photography • Wood • Sculpture • Soaps/Lotions
- Candles • Food • Food Artisan • Miscellaneous (*doesn't fit into category above*) _____

IV. PRICE RANGE OF YOUR WORK \$ _____



V. BUCK MOON ARTS FESTIVAL STANDARDS

1. All work displayed for sale must be of the artist’s original design and handcrafted/executed by the artist/exhibitor.
2. Work should demonstrate skill and mastery of the medium.
3. Traditional crafts should be historically correct and well executed.
4. Reproductions of original work must involve handwork or direct supervision by the artist.
5. The following are **NOT ACCEPTABLE**: Embellished items; Decoupage on manufactured items; Direct Buy/Resell items; objects made from commercial kits, molds, or patterns; Imported or manufactured goods.
SUPPLY INVOICES MAY BE REQUIRED IF BUCK MOON COMMITTEE MEMBERS NEED FURTHER VERIFICATION OF HANDCRAFTING.
6. **NON-SCREENED WORK**: Art or crafts which were not included in the original images or samples submitted to jurors, and which are brought to the festival for sale, must be of the EXACT SAME caliber and quality as the work initially approved by the Buck Moon jurors. DURING or AFTER booth set-up, the Buck Moon Committee reserves the right to require the removal of any work not consistent with the approved work. If vendor does not comply, Buck Moon reserves the right to require removal of vendor and his/her booth entirely from the festival.

VI. DESCRIPTION OF YOUR WORK: Use the space below (or attach typewritten) to describe your body of work in detail.

Please include:

- Materials, techniques and processes you use
- Are your designs original, i.e. created by you?
- What, if any, part of your work is made or manufactured by someone other than yourself?

VII. ADDITIONAL INFORMATION

(a) ACCEPTANCE POLICY

Booth payment must be submitted with the application and CD of images (or required samples); however if not approved by jurors, check will be returned. CDs & samples will not be returned. Applications are reviewed upon receipt and notification is given on a rolling basis, so apply asap.

(b) CANCELLATION POLICY

No refund will be made due to booth cancellation.



(c) TAX IDENTIFICATION REQUIRED

All exhibitors must have a NYS Sales Tax number clearly visible in their booth and collect applicable NYS Sales Tax (7% general merchandise and 3% clothing). To obtain a Sales Tax ID #, log onto: www.nys-permits.org.

To send for an application, contact NYS Dept. of Taxation & Finance - Sales Tax Unit, WA Harriman Campus, Albany, NY 12227-0155; calls within NYS: 800-225-5829; calls outside NYS: 518-485-6800.

(d) SECURITY and LIABILITY

The Buck Moon Arts Festival is held at Fulton-Montgomery Community College and the liability of all goods left rests with the exhibitor. As sponsors of the Buck Moon Arts Festival, Fulton-Montgomery Community College is not responsible for injury or damage to persons or property caused by items for sale or display at the Buck Moon Arts Festival. Further, any injury or damage to persons or property caused by items for sale or display at Buck Moon Arts Festival is the sole responsibility of the exhibitor. Fulton-Montgomery Community College shall be held blameless from any liability thereof. Further Certificate of Insurance will be required from each accepted vendor.

(e) MISCELLANEOUS

- Applications placed and received AFTER the postmark deadline of April 1, 2015 will be assessed an additional **\$15 handling fee**.
- A \$25 charge will be assessed for any check returned due to insufficient funds.
- Vendors must not leave festival before 6pm on festival day (Saturday, July 11, 2015)
- **PUBLICITY:** The festival is being promoted through press releases, newspaper ads, numerous artist networks and associations, postings to online calendars, updates to Facebook page, the FMCC website, radio ads, T.V. community calendars, flyers, and lawn signs.

VIII. CHECKLIST and SIGNATURE

Before mailing, be sure that you have included:

- ___ 3 images on a CD in JPG format (300 dpi or higher). **NO SLIDES**
- ___ 1 image of you creating your work *AND/OR* a work of art/crafts in progress, plus description
- ___ Two Samples (ONLY for Food and Food Artisan items, Soaps, Lotions, and Candles)
- ___ Completed & signed/dated application (Sections I-VIII information)
- ___ Booth fee: **\$ 75 / 2 days** = Art, Craft, Food Artisan, Soap, Lotion or Candle
\$200 / 1 day = Food (electricity available)
- ___ Check made payable to: **FMCC** (on memo line add: ***Buck Moon Arts Festival***)
Payment check will be returned IF jurors do not accept the vendor's application.

- **WILL YOU REQUIRE ELECTRICITY ACCESS?** Yes _____ No _____

By signing, I am stating that I have read and agree to comply with these Buck Moon Arts Festival guidelines and policies described in the application. The booth fee will be returned if I am not accepted for participation by the festival committee. I also agree to the security and liability terms and conditions.

Signature: _____ Date: _____

APPLICATION POSTMARK DEADLINE — APRIL 1, 2015

Applications are reviewed upon receipt and notification is given on a rolling basis, so apply ASAP.

MAIL TO:

Buck Moon Arts Festival



ATTN: Jean Karutis
Fulton-Montgomery Community College
2805 State Highway 67
Johnstown, NY 12095

ANY QUESTIONS? Contact by e-mail: auntiebuck15@gmail.com